Huawei is a leading telecom solutions provider. Through continuous customer-centric innovation, we have established end-to-end advantages in Telecom Network Infrastructure, Application & Software, Professional Services and Devices. With comprehensive strengths in wireline, wireless and IP technologies, Huawei has gained a leading position in the All-IP convergence age. Our products and solutions have been deployed in over 100 countries and have served 45 of the world’s top 50 telecom operators, as well as one third of the world’s population.

Huawei’s vision is to enrich people’s lives through communication. By leveraging our experience and expertise in the telecom sector, we help bridge the digital divide and give people the opportunity to join the information age, regardless of their geographic origin.

Huawei’s Weilheim i.O.B., Precision Manufacturing Technology Center is responsible for advanced technical research, architecture evolution design and strategic technical planning. For our Human Resources team, we are looking for an enthusiastic and highly motivated:

**Human Resources Intern (m/f)**

This Internship provides a unique opportunity of learning while being involved in various HR Topics and Projects for at least 6 months in an international environment.

The Weilheim Manufacturing technologies center of Huawei is focusing on researching and development and manufacturing technologies to bridge the gap between the R&D centers and high volume production. We are a developing and dynamic company that leads to fast development in Human Resources’ main topics. In a unique multi-cultural environment you will learn many aspects of HR core processes such as recruitment, employee development, and HR operations. You will be in direct contact with our stakeholders (e.g. managers, employees, suppliers and candidates) and can enhance your hands-on abilities in HR operations. You will cooperate with a team of experienced HR experts and will be guided during this time to support the HR team in reaching operational excellence.

**Our Requirements:**

- Student of Business Administration/ IT /Law/Psychology/Sociology or other relevant subjects with major in HR Management (B.A. or M.A.)
- Fluently in German is a must and good English skills
- Basic Know-how of the Human Resources topics especially in recruiting and candidate management
- Previous practical experience in HR as an intern e.g. in recruiting or working student is desirable
- Fluency in English (written and spoken) is a must. German and/or Chinese language knowledge is of advantage
- Good command of MS Office (Word, Excel, PowerPoint, Outlook)
- Team spirit, openness for an international environment and Chinese business culture
- Good office and especially excel skills
- Attention to details and problem solving skills
- Excellent writing skills
- Hands-on and can-do attitude
- Well-organized and structured working style

**We want you to help us in the following tasks:**

- Be involved in Learning and development activities and projects
- Support development, organize and execute intercultural exchange projects and team building activities
- Support and develop HR KPI (key point indicator) driven reporting
- Support recruiting activities and the candidate management
- Be involved in social media projects and development
- Participate in candidate selection

As we support the “Fair Company” concept, we can only offer this position to a student who is currently enrolled with a university. Please provide a valid enrollment certificate with your application documents.

If you are enthusiastic to be part of the development of the Weilheim Manufacturing Technology Center within our multicultural team, and if you are passionate to support our business in driving future technologies with focus on customer satisfaction, Join us!

Please send your application preferred with attached documents in ENGLISH or German to this email address: recruitingwmtc@huawei.com