General Information

What is the Master’s thesis?

- Written research paper (you should demonstrate your ability to answer a research question within the field of Economics independently with scientific methods)
- No oral defense
- Mandatory component of your degree (30 ECTS Track B and C /20 ECTS in Track A)
- If you are studying in Track B, you have to write the thesis in the area of your specialization
- Recommendation for the formal presentation of the Master’s thesis can be found on the MSc Economics website
- Please talk to your supervisors about their expectations regarding the content, style, length and format of the thesis!
Deciding in which area you would like to/ need to write your Master’s thesis

Researching and coming up with ideas for the topic of the Master’s thesis, looking up potential supervisors at the University of Konstanz

Approaching potential supervisors and clarifying your research topic and the scope of the project with him/her

Hand in the application for the admission to the Master’s thesis within the deadline

Admission to thesis: you will receive a letter/e-mail stating your deadline for the thesis

Write your thesis; check in with your supervisor; if necessary hand in a request for an extension (max. 1 month) or a change of the title
Hand in bounded copies of your thesis within the deadline (in person) or via postal mail (with tracking) as well as a digital version in Pdf format. Make sure the title is exactly the same as the one you indicated in your application for the Master‘s thesis!

Copies get forwarded to supervisors; from then onwards about six weeks for the marking.

Your grades get entered into ZEuS. You will be sent the degree certificate as well as the reports on your Master‘s thesis via postal mail (this can take several weeks).
Requirements to be fulfilled for the admission:

- You have to be enrolled in the programme and you cannot have lost your right to examinations within the programme
- Overall you have to have at least 60 ECTS
- You have to have passed all three compulsory modules and a seminar
Master‘s thesis: registration and admission

To register:
- You have to hand in the form „Application to admission to the Master‘s thesis“, which can be found here (you need to suggest a title and supervisor here)
- Usually we will assign you a second supervisor based on the suggestions of your first supervisor.
- Supervisors must be university teachers, Privatdozenten (lecturers), or authorized academic staff. At least one reviewer must have his/her main employment at the Department of Economics.
- A transcript of records showing that you fulfill all requirements to be admitted to the Master‘s thesis
- A matriculation certificate (you can get it in your ZEuS account)
- Form „Declaration of your study track“, which can be found here

If you would like to write your Master‘s thesis in the summer term 2021, you can submit all application documents via e-mail to our examination office. Please send them from your official university e-mail account. The registration period is **08.03.- 12.03.2021.**
Automatic registration:

If you have passed all course-related performance assessments and do not apply for admission to the master's thesis yourself, you will get registered automatically and the examination board assigns a topic and the reviewers. The examination board decides on exceptions upon written request. Admission is granted on the condition that the student remains enrolled at the University of Konstanz until all required performance assessments have been completed.
Proper scientific conduct and plagiarism

It is extremely important that you cite the sources you are using for your Master‘s thesis!

Plagiarism is a serious offense that will cause you to fail the thesis and might cause you to lose your right to study in any Master‘s programme in Economics!

If you feel not sufficiently informed on how to do so, there are several resources to help:
- Recommendation for the formal presentation of the Master’s thesis can be found on the MSc Economics website
- E-learning course “scientific practise” (German only)
- Books on scientific writing and citation guidelines in the library
- Writing Tutoring Service
DD students

Regulations for Double Degree students can differ slightly according to the programme. Please simply stop by during my office hours to clarify the process.

If you have to hand in your thesis at both universities, please note that you have to hand in the exact same thesis at both universities. Therefore, you will have to finish your thesis until the earlier deadline of both universities.
Contact

Office Hours:

E-Mail: international.wiwi@uni-konstanz.de

Hanna Schwarz,
Office hours: Tue, 10:30-11:30 + Thu, 14:00-15:00, BBB (starting again on 7th January)

Peer advisor Stefanie Türk: on request

Please find the link on our Website!
Thank you for your attention!