



# Data protection information as per Article 13 GDPR for online events hosted by the Department of Economics using “Zoom”

As of: January 8, 2021

The University of Konstanz uses the web conferencing service Zoom for its teaching, research and self-administration activities. This service is used for online courses, exams, work-related meetings and other events (hereafter: “online events”) in situations where in-person events are not possible or not recommended. We process your personal data (hereafter “data”) in line with legal requirements in a transparent manner. This is why we explain in this data protection information which data we process in the context of Zoom, for what purpose we need to do so and what the legal basis is. We also provide you with information about contact persons and your rights.

## **1. Name and contact details of the data protection officer**

The university’s data protection officer is:

Heinz-Joachim Sommer  
Datenschutz-Sommer  
Sommertalweg 1  
88709 Meersburg  
Email: [datenschutzbeauftragter@uni-konstanz.de](mailto:datenschutzbeauftragter@uni-konstanz.de)

Website: <https://www.uni-konstanz.de/en/data-protection/>

## **2. Name and address of the responsible institution**

The responsible institution as per the General Data Protection Regulation (GDPR), other national data protection laws of the member states as well as additional data protection regulations is the:

University of Konstanz  
represented by its rector, Professor Katharina Holzinger  
Universitaetsstr. 10  
78464 Konstanz, GERMANY  
Phone: +49 7531 88-0

Responsible for content:

Department of Economics  
email: [fbwiwi@uni-konstanz.de](mailto:fbwiwi@uni-konstanz.de)

### **3. Extent and purpose of data processing**

If you take part in an online event at the University of Konstanz via Zoom, the data you enter during log in will be shared with Zoom. The amount of additional data processed depends on the data you enter before / during the online event.

If you have a business account with Zoom, the following data will be shared with Zoom after registration is complete (log in and confirmation):

- full name (displayed) as well as first and last names in separate fields;
- language settings;
- units;
- work email address;
- institution name "University of Konstanz".

The amount of additional data processed of all users depends on the functions used during the online event:

<b>Data category</b>	<b>Type of data</b>
user profile	data shared during the log in process such as a name (or alias)
meeting metadata	topic and length of the meeting, start and end of participation (times), description of meetings (optional), chat status, participants' IP addresses, Mac addresses and other device IDs if applicable, approximate location for the purpose of connecting with the closest computing centre, device/hardware information like device type, operating system and version, client version, type of camera, microphone or loudspeaker, type of connection, etc.
meeting recordings	mp4 files of all video and audio recordings and presentations, M4A files of all recordings, text file of all files used in meetings, chat histories and audio recordings and other information shared while using Zoom. You will be specifically informed about a planned recording ( <a href="https://www.kim.uni-konstanz.de/en/services/research-and-teaching/video-conferences/">https://www.kim.uni-konstanz.de/en/services/research-and-teaching/video-conferences/</a> ). You can deactivate the camera or mute the microphone yourself via the Zoom applications at any time.
content data	chat histories, shared notes, uploaded presentations, whiteboard contents, voting results, status settings of the participants
call data	call history (optional) if applicable: caller's phone number, country, IP address, emergency contact number, start and end time, host name, host email address, Mac address of the device used

Data processing serves the purpose of enabling online communication via web conferencing.

#### **4. Legal basis for processing personal data**

The legal basis for processing personal data depends on the area where it takes place.

We process the data of students, other members of the university and other persons who are taking part in courses and meetings. Data processing is required for performing the task in the public interest. In the area of teaching, the legal basis is provided by Article 6 para.1 sentence 1 lit. e, para. 3 GDPR in connection with § 4 Landesdatenschutzgesetz LDSG (state data protection act) and §§ 2, 12 Landeshochschulgesetz LHG (state law on higher education).

We also process the data of staff members as required for them to fulfil their work responsibilities. The legal basis is Article 88 para. 1 GDPR in connection with § 15 para. 1 LDSG and §§ 83 ff. Landesbeamtengesetz BW (state civil service act), as data processing is required for performing the task in the context of the employment relationship.

For participants who do not belong to one of the groups mentioned above you need to obtain their consent; the legal basis is Article 6 para. 1 lit. a GDPR. If a participant does not consent, he/she cannot take part in the online event, but will not suffer any disadvantages as a consequence.

#### **5. Storage duration**

Even if you do not exercise the rights mentioned below, your data will only be stored as long as required to fulfil the purposes mentioned above. For online events organized by the Department of Economics, we will store your data for 30 working days after the end of the respective event. This does not apply if, contrary to this, a longer storage time is mandated by law or is required for legal enforcement within statutory periods of limitation. Even if data is only stored for the aforementioned purposes, the use of such data is limited to the minimum amount required.

If, in exceptional cases, the host (fbwiwi@uni-konstanz.de) records an online event, the data from the audio and video stream as well as all messages sent via the chat, question or survey functions will be saved and kept afterwards on the host's local storage device for the period of time announced before the recording began. In case of a planned recording, you will be informed at the beginning of the event and will be alerted by a visual and acoustic signal before the recording starts.

#### **6. Recipients**

Internal recipients are those staff members who need the data to complete their work responsibilities. There may be other recipients in cases where we are legally required to share data.

Other participants of online events are external recipients of the data you share during the event.

A further external recipient and processor of these data is our service provider Connect4Video, contact: Connect4Video GmbH, Nibelungenstraße 28, 65428 Rüsselsheim, GERMANY, email [sales@connect4video.com](mailto:sales@connect4video.com).

Connect4Video is a subcontractor providing Zoom services. While using Zoom, personal data will be processed within the EU/EEA. Zoom Video Communications, Inc. is Privacy Shield certified for non-HR data (data non related to staff members), meaning that such data receives adequate protection in the sense of Article 45 GDPR and can be shared if necessary.

## **7. General information**

In order to participate in an online event or to enter the virtual event room, you must at least provide information about your name. You may participate without providing any uniquely identifying user information. To do so, choose a pseudonym as your user name. It is not required to create a user profile and register via a Zoom account to participate in an online event.

Please note our general data protection information at the bottom of our website at <https://www.uni-konstanz.de/en/university/general-information/information-on-data-protection/>

Our data protection efforts are continually evaluated and improved upon, which means that this data protection information will also be updated from time to time. The most current version is available on the website for the respective service.

More information about data processing while using Zoom is available online at: <https://zoom.us/privacy>. Please note that this is an external website that Zoom Video Communications, Inc. is responsible for and that will collect personal data when you visit it.

## **8. Right to objection as per Article 21 GDPR**

You have the right to object to the processing of your personal data at any time for reasons resulting from your particular situation. The legal basis for this is Article 6, para. 1 sentence 1 lit. e) GDPR.

In this case we will no longer process your data, unless we can demonstrate compelling reasons for processing that are worthy of protection and outweigh your interests, rights and freedoms, or the processing serves to assert, exercise or defend legal claims.

## 9. Other rights

- In accordance with § 15 GDPR, you have the right to request information from the University of Konstanz about any data it saves that is related to your person and/or to have incorrect data corrected as per § 16 GDPR.
- Moreover, you also have the right to have your data deleted (Article 17 GDPR) or the processing of data limited (Article 18 GDPR).
- If you raise an objection while in a contractual relationship with the university, it may no longer be possible to fulfil the contract.
- To better understand and exercise your rights, please contact our data protection officer via email [datenschutzbeauftragter@uni-konstanz.de](mailto:datenschutzbeauftragter@uni-konstanz.de).
- You also have the right to file a complaint with the regulating authority if you believe that the processing and use of your personal data is in violation of the law (Article 77 GDPR). The responsible contact person at the regulating authority is the “Landesbeauftragter für den Datenschutz und die Informationsfreiheit Baden-Württemberg” (state commissioner for data protection and freedom of information in Baden-Württemberg) (<https://www.baden-wuerttemberg.datenschutz.de>).